**应聘人员登记表**

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| **本**  **人**  **基**  **本**  **情**  **况** | 姓 名 | |  | | | | 性 别 | | | |  | | | | | 民 族 | |  | | 照  片 | | |
| 出生日期 | |  | | | | 身份证号 | | | |  | | | | | 身 高 | |  | |
| 户口地 | |  | | | | 政治面貌 | | | |  | | | | | 婚姻状况 | |  | |
| 文化程度 | |  | | | | 专 业 | | | |  | | | | | 职 称 | |  | |
| 毕业院校 | |  | | | | | | | | | | | | | 毕业时间 | |  | | | | |
| 现 住 址 | |  | | | | | | | | | | | | | 邮 编 | |  | | | | |
| 联系电话 | |  | | | | | 手 机 | | | |  | | | | E–mail | |  | | | | |
| 在本单位有无认识的人  （朋友、同学、直系亲属等） | | | | | | | □有 □无 | | | | 姓 名 | | |  | | | 与本人关系 | | | |  |
| **教 育 状 况**（从高中开始） | | | | | | | | | | | | | | | | | | | | | | |
| 学校 | | | | | 专业 | | | | 起止时间 | | | | 在校受过何奖励 | | | | | | | | | |
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| **家 庭 状 况** | | | | | | | | | | | | | | | | | | | | | | |
| 姓名 | | 与本人关系 | | | | 工作单位（无单位请填写联系地址） | | | | | | | | | | 职务 | | | 联系电话 | | | |
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| **工 作 经 历** | | | | | | | | | | | | | | | | | | | | | | |
| 单位名称 | | | | 职务 | | | | | | 起止时间 | | | | 单位电话 | | | 离职原因 | | | | 证明人 | |
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| 外语能力 | | | |  | | | | | | | | | | 计算机水平 | | |  | | | | | |
| 获得证书及其他技能 | | | |  | | | | | | | | | | 驾驶水平 | | |  | | | | | |
| 自我评价优点及不足 | | | |  | | | | | | | | | | | | | | | | | | |

日期： 年 月 日 应聘岗位：